



**Computer & Communications
Industry Association**
Tech Advocacy Since 1972

Fellowship, CCIA Europe, Brussels

Your profile:

- MA degree related to EU affairs (or be in the last year of your MA degree);
- Knowledge of and interest in current EU technology policy files, e.g. copyright, audio-visual media, e-privacy, the EU's telecoms review, data flows, law enforcement access to data;
- Knowledge of and interest in technology companies' business models;
- Excellent writing and editing skills;
- Fluency in English, both written and spoken (working knowledge of another European language is an asset);
- Good analytical skills;
- Strong IT skills (ideally including social media campaigns);
- Ability to independently manage and meet multi-projects deadlines;
- An excellent team-player;
- Some experience in European public affairs, e.g. a previous internship in an EU institution and permanent representation, tech company representation or other trade associations would be a strong asset;
- The candidate must have the legal authorisation to work in Belgium.

Main responsibilities:

- Outreach support: Assist in following up on meeting requests with EU and Member States officials and organisation of events and workshops.
- Reporting: Participate in internal and external meetings and conferences and write summaries to CCIA colleagues and members.
- Internal newsletter: Help edit and disseminate CCIA's monthly newsletter to members.
- Social media: Assist in CCIA Europe's social media outreach.
- Research: Monitor and conduct research on specific EU policy files and on membership prospects.
- Administrative tasks: Help out with various day-to-day administrative tasks.



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What we offer:

- The selected candidate will join CCIA's successful, fun and fast-paced EU office based in the heart of Brussels' EU district;
- The candidate will work on high profile technology policy issues with the world's leading companies;
- The candidate will assist our four person policy team on a range of administrative and public policy outreach activities;
- The candidate will get the opportunity to gain an insider's perspective on the EU decision making process and build his/her professional EU network;
- Ideally the candidate would start in May and continue until December 2017 (to be decided jointly);
- A competitive remuneration.

To apply:

- Please send motivation letter and short CV to Director, Christian Borggreen (cborggreen@ccianet.org) by **April 18, 2017**.
- If you already applied for the recent internship in Brussels then your application will automatically be considered for this vacancy. We regret that only short listed candidates will be contacted.

About CCIA:

CCIA is an international not-for-profit membership organization dedicated to innovation and enhancing society's access to information and communications. CCIA promotes open markets, open systems, open networks and full, fair and open competition in the technology industry. CCIA has offices in Brussels and in Washington D.C. and is active in international fora such as the WTO, OECD, Internet Governance Forum, and G20.

More information go to www.ccianet.org